

The Sangamon  
Valley  
R C Flyers

DRAFT  
Club Bylaws

October 20, 2012

# ARTICLE I

## PURPOSE

The purpose of this club is to promote the hobby of radio controlled aviation by building friendships and promoting the fellowship of people interested in the hobby. In pursuing the purpose of the club and its future, its members must strive to educate the general public about the hobby.

# ARTICLE II

## MEMBERSHIP

There shall be two classes of membership; Flying and Non-Flying

### Flying

Flying Members are those who intend to fly. All members of this class shall have a valid AMA membership at either the Park Pilot or Open level. Within this class are three levels; Youth, Adult and Family.

- Youth – under 19 as of July 1
- Adult are individuals over the age of 18.
- Family is a combination of an Adult and Youth.

Adults have full privileges as club members. Youth have restricted flying privileges as directed in the Field Safety Rules and may not hold an officer position nor vote.

Family membership is one Adult and any number of Youth. Privileges are as those specified for individual members.

### Non-Flying

Non-Flying Members are those who wish to be associated with model aviation but do not intend to fly.

A member is considered to be in good standing when current with the annual dues and no active discipline is in effect.

Membership in this club is not transferable.

A member may be disciplined upon a 5/7 majority vote of the officers.

A member may be expelled upon the recommendation of a 2/3 majority of the current roster of the membership with affirmation by a majority of the officers.

## ARTICLE III

### OFFICERS

There shall be four elected officers and three appointed officers. Elected officers shall be elected at the Annual meeting and serve a term of one year from January 1 to December 31. There are no term limits and they shall be allowed to succeed themselves in office by standing for office at the election held at the Annual Meeting. The appointed officers shall be nominated by the President, approved by the other elected officers and shall serve until replaced.

#### **Elected Officers**

**President:** The President shall be responsible for conducting all meetings pertaining to club business. The President shall also be responsible for the general activities of the club and for the appointment of committees to carry out such activities.

**Vice President:** The Vice President shall assist the President as required and take over the Presidents duties during his absence.

**Secretary:** The Secretary shall be responsible for recording minutes of all club meetings and to keep files thereof. He shall handle all correspondence for the club and keep accurate records of all club activities. He is also responsible for keeping an up-to-date roster of active club members, with the help of the Treasurer and to use this roster to obtain the yearly charter for the club, which also insures the owner of the flying field. He should also post the up-to date roster of active club members on a yearly basis.

**Treasurer:** The Treasurer shall handle all financial activities for the club including income and the disbursement of monies as directed by the President. He shall be responsible for collecting dues and all special assessments and keep accurate records thereof.

#### **Appointed Officers**

**Safety Officer:** The Safety Officer's duties shall be to enforce all regulations pertaining to safety at the field. In general these regulations will follow the guidelines as set forth by the AMA, with club variations to protect members, guests and property.

Field Marshal: The Field Marshal's duties shall be the oversight of the flying field. He shall arrange with the owner for mowing and field maintenance other than the maintenance performed by the membership on field work days. He should inform the membership at regular slated meetings of any maintenance that he cannot handle himself.

Training Officer: The Training Officer's duties shall be the oversight of newcomer training activities and oversight of all Intro Pilots. He shall be responsible for the recruitment of Intro Pilots and for acting as a liaison between newcomers and the Intro pilots to ensure newcomers have reasonable access to training opportunities. The Training Officer shall be the primary responder to flight requests coming to the club.

## ARTICLE IV

### DUES

The annual dues shall consist of an amount needed to pay necessary rent and fees and such additional amounts as deemed proper for the operations of the club for the year. The club is not designed to make a profit but should have a working reserve to allow for improvements that are made to the field. Dues may be collected to build the reserve subject to approval by the membership.

One month prior to the Annual Meeting, the Treasurer, with input from the other club officers, shall present to the membership for review and comment, a proposed Dues Schedule for the upcoming year. The membership shall be given adequate information about how the dues were determined.

At the Annual Meeting, the Dues Schedule shall be voted upon and approved by the membership prior to being implemented.

All dues are due and payable on or before the 1<sup>st</sup> of March of the current year.

Dues for the Non-Flying Members shall be set at one half the Flying Membership.

Special Assessments may be made at anytime subject to approval of the membership.

Failure to pay Dues or a Special Assessment may be cause for discipline and result in loss of flying privileges.

The dues and special assessments for any member may be waived subject to the approval by the membership

# ARTICLE V

## APPLICATION AND ACCEPTANCE OF NEW MEMBERS

Prospective members shall file a written application for membership with the President. The elected officers shall review the application, collect references or ask for more information if deemed necessary and shall prepare a recommendation for approval or disapproval of acceptance for reporting at the next monthly meeting

Prospective members will be admitted to the club upon a positive vote of a majority of members present at a regular monthly meeting. Prospective members desiring Flying Class status must present verification of AMA membership to the Treasurer when submitting their initial dues.

The vote will be counted and the outcome of the vote will be communicated to the applicant. If the vote is a negative vote, the applicant may appeal to the officers and upon resolution of the basis for the negative vote, the candidate may re-apply at the next regular meeting.

# ARTICLE VI

## VOTING RIGHTS

Each member in the Adult level may cast one vote for each office during the annual Election of Officers.

Each member in the Adult level may cast one vote on each matter submitted at regular business or special meetings.

Voting by proxy shall be allowed. The member wishing to vote by proxy shall notify the Secretary in writing no more than one month in advance of a vote. The member shall designate a principal to which the voting privilege has been delegated.

## ARTICLE VII

### MEETINGS OF MEMBERS

Monthly Meetings of the members will be conducted each month at a regular date, time and location as determined by the President. Meeting information shall be published in the newsletter and shall be posted on the Calendar page of the club website.

The December Monthly Meeting of the members shall be considered the Annual Meeting for the purpose of electing Officers and for the transaction of other business as may come before the membership.

The President, or not less than one half of the members having voting rights may call for a Special Meeting. Special Meetings of the members will be conducted at a date, time and location determined by the President. Meeting information may be announced at the preceding monthly meeting, by email, published in the newsletter or posted on the Calendar page of the club website as directed by the President preferably no later than 7 days prior to the Special Meeting.

A quorum of members shall be present at any meeting to transact business. The members holding one fifth of the votes that may be cast at any meeting shall constitute a quorum at such meeting. If a quorum is not present at any meeting of members, a majority of the members present may adjourn the meeting. Proxy votes may be used to establish a quorum.

The meetings shall generally follow Robert's Rules of Order.

## ARTICLE VIII

### DISOLUTION OF THE CLUB

Dissolution: If and when it becomes necessary to dissolve the club, all assets remaining after all liabilities have been satisfied will be divided equally between Flying Members on a one-to-one basis and on a one-half to one basis for Non-Flying members.

# ARTICLE IX

## CONTRACTS, CHECKS AND FUNDS

The President may authorize any officer or officers, agents or agents of the club to enter into any contract in the name of and on behalf of the club. Such authority may be general or confined to specific instances.

The President, with the concurrence of the Vice President, and Secretary, may pre-authorize the Treasurer to make routine and normal expenditures related to the maintenance of the club's charter or for the facilities. The Treasurer shall report at the next monthly meeting any such transactions that occurred in the previous month.

Proposals for non-routine items costing less than \$100 may be approved by a consensus of the President, Vice President, Treasurer and Secretary. The Treasurer shall report at the next monthly meeting any such transactions that occurred in the previous month.

Proposals for non-routine items costing greater than \$100 may be discussed at a meeting but the vote to authorize the expenditure must be postponed until the next Monthly Meeting or Special Meeting held at least 7 days from the earlier meeting. The need for the expenditure shall be recorded in the Club Newsletter and placed on the Club website to give all members the opportunity to participate in the vote either in person or by proxy.

The President may waive the 7 day notification requirement for a non-routine expenditure and call for a vote if a straw poll at the meeting indicates that a majority of the club membership roster is in favor of the expenditure. The Secretary shall record the actual vote of yes and no votes to verify that the majority requirement has been satisfied.

All checks, drafts or orders for payment of money shall be signed by the Treasurer or such other officer as the officers may approve.

All funds of the club shall be deposited from time to time to the credit of the club in such banks as the officers may select. All funds shall be deposited within 7 days after receipt.

## ARTICLE X

### SAFETY

The Safety Officer shall establish a set of safety rules generally following those set forth by the AMA to be followed by all members while involved in club functions. The rules should reasonably protect members, guests and property from injury or damage.

## ARTICLE XI

### FIELD RULES

A set of Field Rules shall be established by the Officers to protect our flying site. They should include such things as times and boundaries, parking and use of the lanes and driveways. Most importantly they should include a watch for full size aircraft.

## ARTICLE XII

### AMENDMENTS TO BYLAWS

Proposals for alterations or amendments to these Bylaws may be discussed at a Monthly Meeting but the vote to adopt must be postponed until the next Monthly Meeting. The proposal shall be announced in the Club Newsletter and placed on the Club website to give all members the opportunity to participate in the vote either in person or by proxy.

Changes to the Bylaws shall be approved by a majority of the membership roster.